

**Class Attendance & Make Up Classes**

- Students should arrive 10-15 minutes before class to allow time to use the rest room, dress, remove distracting jewelry, and attend to their hair.
- All students must be ready to dance at the start of each class.
- **LATE STUDENTS** may only enter the dance studio within 10 minutes of the start of class with permission from the teacher. Latecomers arriving more than 10 minutes late may/may not be permitted to participate in class at the discretion of the teacher. If not participating in class, late students are encouraged to stay and observe.
- **ABSENCE:** If a student will be absent from a class, BT-SLO should be notified at least 24 hours in advance (text, email, or phone call). When advance notice is not possible (because of sickness or unexpected circumstances), BT-SLO appreciates notification.
- **MAKE UP CLASSES:** can be used to “make up” for class absences. The make up class should be at or below the class level for the student. Make up classes must occur within 30 days from the date of the absence.
- **VACATIONS:** Please contact BT-SLO for vacations that may affect class attendance.